

(323) 881-2401

April 17, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ACCEPT A NATIONAL URBAN SEARCH AND RESCUE RESPONSE SYSTEM
WEAPONS OF MASS DESTRUCTION GRANT AND APPROVE AN
APPROPRIATION ADJUSTMENT FOR THE GRANT FUNDS
(ALL DISTRICTS) (4 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD, ACTING AS THE GOVERNING
BOARD OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS
ANGELES COUNTY:**

1. Accept a \$740,000 Grant from the Federal Emergency Management Agency (FEMA) for the development and maintenance of the District's Urban Search and Rescue (USAR) Task Force in support of the National Urban Search and Rescue Response System activities in the area of Weapons of Mass Destruction (Attachment I).
2. Authorize the Fire Chief to sign any documents required by FEMA that are associated with the administration of this grant.
3. Approve an Appropriation Adjustment in the amount of \$740,000 to recognize additional funding from this grant in FY 2002-03 (Attachment II).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this grant is to allow each National USAR Task Force the opportunity to raise the standard and condition of operational readiness of their programs. This grant will allow for the District's USAR Task Force members to be trained to perform duties in accordance with established FEMA-approved standards in Weapons of Mass Destruction (WMD) incidents. This grant will also enable the District to fully equip the Task Force with items specifically identified on the FEMA-approved equipment cache list in preparation for response to a WMD mobilization request.

Acceptance of this grant will help ensure the District's preparedness for responding to National Urban Search and Rescue disaster activation within a 6-hour mobilization time frame.

FISCAL IMPACT/FINANCING

Approval of the Appropriation Adjustment will increase the Fire District's 2002-03 Budget by \$740,000. This grant will increase spending authority in Salaries and Employee Benefits by \$470,000, Services and Supplies by \$245,000 and Fixed Assets by \$25,000. The additional funds will be used for the administration and management of the USAR Task Force, including reimbursements for related equipment and training in support of WMD related activities. There is no matching fund requirement as this grant is fully funded by FEMA.

FACTS AND PROVISIONAL/LEGAL REQUIREMENTS

The Federal Emergency Management Agency provided the District with specific guidelines for the administration and management of this grant agreement. These guidelines detail the activities and expenditures that are allowable for reimbursement.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

More comprehensive training, and acquisition of equipment suitable for potential Weapons of Mass Destruction incidents will enhance the District's Urban Search and Rescue Task Force and the Terrorism Unit's capabilities.

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CONCLUSION

Upon execution by the Board of Supervisors, please send an adopted copy of this action to the District for further processing.

Respectfully submitted,

P. MICHAEL FREEMAN

PMF:MD:fc

Attachments

c: Executive Officer, Board of Supervisors
 Chief Administrative Officer
 County Counsel
 Auditor-Controller



Federal Emergency Management Agency

Washington, D.C. 20472

September 12, 2002

Battalion Chief Reginald C. Lee
County of Los Angeles Fire Dept.
1320 North Eastern Avenue
Los Angeles, CA 90063-3294

Dear Battalion Chief Lee:

We are pleased to inform you that your Application for Weapons of Mass Destruction (WMD) for fiscal year 2002 has been approved in the amount of \$740,000. Four copies of the award document, FF 40-21, for Cooperative Agreement No. EMW-2001-CA-226 are enclosed.

Please sign, or have an authorized official sign, and return three (3) copies of the award document to the address below as soon as possible:

Federal Emergency Management Agency
Office of Financial Management
Grants Management Branch
500 C. Street, SW, Room 350
Washington, DC 20472
Attn: Lisa A. Lewis

The fourth copy of the agreement is for your use pending receipt of the fully executed copy.

Please make sure that you have read and understand the enclosed Agreement Articles. Signature on the FEMA Form 40-21 represents agreement to these articles.

Should you have any questions concerning this award, please contact me at (202) 646-4572.

Sincerely,

A handwritten signature in cursive script, reading "Lisa A. Lewis", is written over a horizontal line.

Lisa A. Lewis
Assistance Officer

Enclosures

DRAFT

Attachment II

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S
NO. 390-05

DEPARTMENT OF FIRE

April 9, 2003

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

4 VOTES
Fiscal Year 2002-03

SOURCES:

Fire Department
Special Operations Bureau
Intergovernmental Revenue - Federal
DA 1-FR -40041-9001
\$ 740,000

USES:

Fire Department
Special Operations Bureau
Salaries & Employee Benefits
DA 1-FR -40041-1000
\$ 94,000

Fire Department
Operations Bureau
Salaries & Employee Benefits
DA 1-FR -40215-1000
\$ 376,000

Fire Department
Special Operations Bureau
Services & Supplies
DA 1-FR -40041-2000
\$ 245,000

Fire Department
Special Operations Bureau
Fixed Assets
DA 1-FR -40041-6030
\$ 25,000

This Appropriation Adjustment is necessary to accept the FEMA National Urban Search and Rescue Response System Weapons of Mass Destruction Grant. This adjustment will recognize \$740,000 from Federal FEMA Revenue and will be utilized for the administration and management of the Fire Department's Urban Search and Rescue Task Force.